

# **EMPLOYER HOW-TO GUIDE**

#### A SIMPLE GUIDE ON HOW TO:

Make sure your employees know about Rx Savings Solutions. This covered benefit – included with their Blue Cross and Blue Shield of Kansas City (Blue KC) health plan – is available to help them discover ways to save money on prescriptions.

Visit myrxss.com/bluekc today for more information.



### WHY THIS MATTERS TO YOUR EMPLOYEES

Your employees can check and see if they are overpaying for their prescriptions and discover ways they might be able to save.

# **KEY MESSAGING**

**Rx Savings Solutions** is a secure, online tool that helps employees find ways to potentially save money on prescription drugs. It's included in their Blue KC health plan, and everything is personalized according to their medications and insurance benefits.



#### **Ways to Save**

Rx Savings Solutions shows prescription savings opportunities.



#### **Savings Alerts**

Proactive messages identifying scenarios where the members might be overpaying for medications.



#### Simple Switches

Rx Savings Solutions will work with the member's provider to approve changing to a lower-cost option.

Here are three ways employees can see their current savings opportunities or search any medication for savings:

- Use the quick link myrxss.com/bluekc
- OAccess via the MyBlueKC mobile app
- O Log into the portal at MyBlueKC.com→ Select Plan Benefits → Pharmacy Plan Info → Spend Less on Prescription Drugs



# **CAMPAIGN ACTION PLAN**

To make sure employees understand how Rx Savings Solutions works, we've created this easy-to-roll-out campaign action plan.

MONDAY **TUESDAY** WEDNESDAY **THURSDAY FRIDAY** WEEK 1 **EMAIL ANNOUNCEMENT TO MANAGERS AND SUPERVISORS** Highlighting what will be communicated (includes 1-pager and FAQs, plus a link to a video). WEEK 2 **EMAIL ANNOUNCEMENT TO EMPLOYEES** Introducing Rx Savings Solutions (includes 1-pager and FAQs, plus a link to a video). WEEK 3 POSTER, POWERPOINT SLIDES FOR MEETING, INTRANET GRAPHICS **WEEK 4** EMAIL REMINDER DELIVERED TO EMPLOYEES

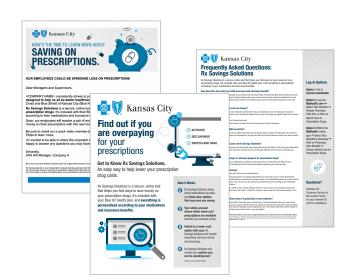


# **CAMPAIGN MATERIALS**

#### WEEK 1

# O EMAIL ANNOUNCEMENT TO MANAGERS AND SUPERVISORS DOWNLOAD

Reach out to managers and supervisors to give them advance notice of this campaign. Includes a flyer and FAQs to attach, as well as a link to a video\*.



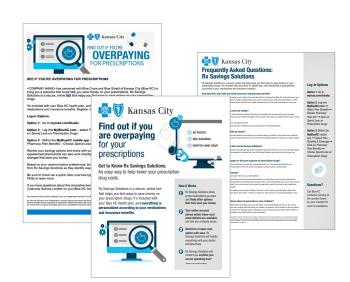
#### WEEK 2

# • EMAIL ANNOUNCEMENT TO EMPLOYEES

#### **DOWNLOAD**

Created for employees to introduce this Blue KC benefit. Includes a flyer and FAQs to attach, as well as a link to a video\*.

\* HERE'S THE DIRECT LINK TO THE VIDEO: OPEN VIDEO





# **CAMPAIGN MATERIALS**

#### WEEK 3

#### O POSTER DOWNLOAD

Hang a poster in a break room, or link to the poster from the intranet graphics created. It's a simple way to share details and drive engagement with the program.



## O POWERPOINT SLIDES DOWNLOAD

A well-crafted presentation can provide an overview to employees, along with answering any questions about this resource.



# O INTRANET GRAPHICS DOWNLOAD

Promotional graphics that can be shared on your company intranet. With one click, your employees can be directed to Rx Savings Solutions within their My Blue KC portal.



#### WEEK 4

# REMINDER EMAIL TO EMPLOYEES DOWNLOAD

As the final touch point in the campaign, this email should be sent to all employees, reminding them to register and start saving on prescriptions if they haven't already.



